

Middle School and High School CONFIDENTIAL REFERENCE FORM

(For students applying to Grade 6 to 12)

FOR PARENT(S)		
My child, named below, has appli	ed for admission to Concordia Intern	ational School Hanoi. I would appreciate your
assistance in completing this confid	dential recommendation. I give expres	s permission for you to provide the information
requested, and I waive any right to re	ead the completed document.	
Child's Name:	Grade	Applying For:
		Date:
TO TEACHED COUNCELOD OF PRIN	CIDAL	
TO TEACHER, COUNSELOR OR PRIN		and Sahad Hansi Varin and id and therebyld
		onal School Hanoi. Your candid and thoughtful
•		the time to complete this <u>confidential</u> reference
		ax (+84 24 3795 8879) or email a scanned copy
	lease be assured that this information	will not be shared with the applicant or his/her
family.		
How long have you known this stude	ent?	
In what capacity? □ Counselor	□ Principal □ Classroom Teacher	□ Other, please specify
	(Check the box each area that BEST DESCR	
Maturity	Integrity	Self Confidence
☐ Very mature for age	☐ Very trustworthy	☐ Appears overly confident
☐ Age appropriate	☐ Usually trustworthy	☐ Has healthy self-image
☐ Somewhat immature	☐ Occasionally trustworthy	□ Needs some support
☐ Very immature	Untrustworthy	☐ Needs much reassurance
□ No basis for judgment	☐ No basis for judgment	☐ No basis for judgment
Conduct	Sense of Humor	Concentration
□Well-behaved	☐ Delightful	☐ Exceptional
Usually obeys rules	Good	☐ Usually good
Occasionally misbehaves	☐ Inappropriate 	☐ Occasionally distracted
☐ Frequently misbehaves	☐ Humorless	☐ Easily distracted
□ No basis for judgment	☐ No basis for judgment	☐ No basis for judgment
Seeks Help	Uses Suggestions	Participation
☐ Always	□Always	☐ Wants to dominate
☐ Usually	☐Usually	\square Actively/appropriately participates
☐ Sometimes	☐ Sometimes	\square Only when called on
☐ Rarely	Rarely	☐ Rarely contributes
\square No basis for judgment	\square No basis for judgment	☐ No basis for judgment

ACADEMIC QUALITIES AND APPROACHES TO LEARNING (Check the box in each area that BEST DESCRIBES this student)

Academic Achievement	Ability to Work Independently	Intellectual Curiosity
\square Far above expectations	\square Always works well done	\square Strong and varied
\square Better than expected	\square Needs help occasionally	□Good
\square As expected	\square Needs help frequently	\square An occasional spark
\square Below expectations	\square Requires supervision	□Limited
\square No basis for judgment	\square No basis for judgment	☐ No basis for judgment
Written Expression of Ideas	Oral Expression of Ideas	Social Adjustment with Peers
\square Ideas and mechanics excellent	\square Exceptional	\square Healthy relationships
\square Ideas and mechanics good	□Good	\square Occasional minor problems
\square Ideas and mechanics fair	□Average	\square Frequent minor problems
\square Ideas and mechanics poor	\square Poor/underdeveloped	☐ Relates poorly
\square No basis for judgment	\square No basis for judgment	\square No basis for judgment
Ability to Work With Others	Study Habits	Extra Involvement at School in
\square Always works well in a group	□Excellent	□Art
\square Usually effective	□Good	\square Band/Choir/Strings
\square Sometimes unable to cope	☐ Satisfactory	□ Drama/Dance
\square Has great difficulty in a group	□Limited	☐ Sports
\square No basis for judgment	\square No basis for judgment	☐ No basis for judgment
Attitude of Parents	Comments on any of these areas:	
\square Cooperative		
□Uninvolved		
\square Overly protective		
☐ Antagonistic		
\square No basis for judgment		
1. How would you compare applicant's p	ootential to others whom you have observe	ed in similar circumstance?
☐ One of the top few I have encounter	ed in my career	
·	-	
☐ Outstanding ☐ Average ☐	∃ Fair □ Below average	
2. Is the student in good standing and el	igible to enroll in your school in the next g	rade level \square Yes \square No
3 Does this applicant have any outstand	ling abilities or significant limitations that	affect school performance
or Door and approximate any concerns	9	□ Yes □ No
If "Yes", explain:		
4. Is the student currently enrolled in an	EAL (English as an Additional Language) p	orogram? □ Yes □ No
5 Please comment on this student's re	eading and writing skills. Consider reading	a comprehension vocabulary gramma
mechanics and creativity.	and mining skins. Consider redding	.g ==p.oo.i., rocasaiaiy, giailiilic
mechanics and creativity.		

8. Has additional learning or behavioral support been provided to this student? Or, is this student likely to need learning or behavioral support to be successful? If "Yes", explain: 9. Does this student have any known assessments/evaluations (psycho-educational, psychological, etc.) or are to support him/her at school (IEP or equivalent, behavioral plan)? If "Yes", explain:	
7. Has the student missed more than 10 days of school during any school year?	
8. Has additional learning or behavioral support been provided to this student? Or, is this student likely to need learning or behavioral support to be successful? If "Yes", explain: 9. Does this student have any known assessments/evaluations (psycho-educational, psychological, etc.) or are to support him/her at school (IEP or equivalent, behavioral plan)?	
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9. Does this student have any known assessments/evaluations (psycho-educational, psychological, etc.) or are to support him/her at school (IEP or equivalent, behavioral plan)?	No
to support him/her at school (IEP or equivalent, behavioral plan)?	
If "Yes", explain:	there plans
	□No
10. Has any disciplinary action been taken with this student? ☐ Yes	
10. Has any disciplinary action been taken with this student? \Box Yes	
	□No
11. Have any of these actions resulted in probation, suspension, or expulsion from your school? \Box Yes \Box] No
12. Additional comments about this child's academic strengths and weakness, learning style, social skills and, qualities would be greatly appreciated.	or persona
PERSONALITY TRAITS (Check the Top 4 qualities that BEST DESCRIBE this student)	
☐ Anxious ☐ Follower ☐ Motivated ☐ Self-centered	
☐ Articulate ☐ Easily Discouraged ☐ Negative Leader ☐ Shy	
☐ Assertive ☐ Helpful ☐ Over Protected ☐ Self-disciplined	
☐ Cheerful ☐ Honest ☐ Perfectionist ☐ Sociable	
☐ Confident ☐ Influential ☐ Passive Aggressive ☐ Vivacious	
☐ Conscientious ☐ Irritable ☐ Positive Leader ☐ Well Liked	

Is there anything else you think is im	portant to share regarding this	applicant or family:
□ With great enthusiasm	□ With confidence	☐ With reservation☐ Dr. ☐ Mr. ☐ Mrs. ☐ Ms.
osition:		
chool Name:		
chool Website:		
elephone:		Fax:

Thank you for taking the time to complete this confidential reference.

