



HS Confidential Reference Form

(For students applying to Grades 9 to 12)

FOR PARENT(S)

My child, named below, has applied for admission to Concordia International School Hanoi. I would appreciate your assistance in completing this confidential recommendation. I give express permission for you to provide the information requested, and I waive any right to read the completed document.

Child's Name: _____ Grade Applying For: _____
Parent/Guardian: _____ Date: _____

TO COUNSELOR OR PRINCIPAL

The student listed below is applying for admission to the Concordia International School Hanoi. Your candid and thoughtful evaluation is helpful to our admissions process, and we thank you for taking the time to complete this **confidential** reference form. Please return this form directly to Concordia's Admissions Office by fax (+84 4 3795 8879) or email a scanned copy (admissions@concordiahanoi.org). Please be assured that this information will not be shared with the applicant or his/her family.

Name of Applicant: _____ Current Grade Level: _____

How long have you known this student? _____

In what capacity? Counselor Principal Classroom Teacher Other, please specify _____

PERSONAL & ACADEMIC QUALITIES (Check the box each area that BEST DESCRIBES this student)

	Outstanding	Above Average	Average	Below Average	No basis for judgment
Academic achievement					
English language proficiency					
Writing skills					
Timely homework completion					
Motivation					
Honesty/ Integrity					
Concern for others					
Leadership					
Involvement in school activities					

- Is the student in good standing and eligible to re-enroll in your school in the next grade level? Yes No
- Is the student currently enrolled in an EAL (English as an Additional Language) program? Yes No
- Has any disciplinary action been taken due to:**
 - Academic misconduct? Yes No
 - Behavioral misconduct? Yes No

4. Have these actions resulted in probation, suspension or expulsion from your school? Yes No
 If "Yes" to any of the above questions, please explain: _____

5. Please describe the student's relationship with peers: _____

6. Please describe the student's interactions with adults: _____

7. Has additional learning or behavioral support been provided to this student? Or, is the student likely to need additional learning or behavioral support to be successful? Yes No
 If "Yes", explain: _____

8. Does this student have any known assessments/evaluations (e.g., psycho-educational, psychological, etc.), or are there plans to support him/her at school (e.g., IEP, accommodations or equivalents)? Yes No
 If "Yes", explain: _____

9. Have there been any social/emotional issues or concerns? Yes No
10. Please feel free to add any additional comments here: _____

Considering all of the above, I recommend this applicant for admission to Concordia International School Hanoi:

- With great enthusiasm With confidence With reservation

Check here if you prefer to discuss this applicant over the phone Yes No

Name: _____ Dr. Mr. Mrs. Ms.

Position: _____ Email: _____

School Name: _____

School Address: _____

School Website: _____

Telephone: _____ Fax: _____ Skype: _____

Signature: _____ Date: _____

Thank you for taking the time to complete this confidential reference.

Please FAX or SCAN and E-MAIL directly to: Director of Admissions, Concordia International School Hanoi

Address: Van Tri Golf Compound, Kim Nỗ, Đông Anh District, Hanoi, Vietnam.

Phone: (+84) 4 3795 8878

Fax: (+84) 4 37958879

Email: admissions@concordiahanoi.org

Website: www.concordiahanoi.org